

(Accredited with 'B' grade by NAAC)
MELAISIVAPURI - 622 403, PUDUKKOTTAI, TAMILNADU

Phone: 04333 - 247218, 247603

#### **Audit Policy**

A statuary audit is conducted by the external auditor. The audit related queries are resolved by the office admin under the guidance of principal. The audit report is finalized after the discussions between the Auditor and Management Committee.

- 1. Bills and vouchers of the revenue expenditure are checked.
- 2. Capital expenditures are physically checked and verified.
- 3. Fees collection and scholarships received from the Government Department are reconciled.
- 4. All purchases are checked as to authorization by Purchase Committee, Quotations, Purchase Orders, Bills, Vouchers and Payments thereof.
- 5. Salary grants are checked on receipts and payment basis.
- 6. The draft audit report is discussed by the auditors with the Management Trusties before finalization.

#### **Mobilization of Funds for Various Resources**

Funds are mobilised from the Tuition fees and special fees.

#### **Budget Control**

At the beginning of each financial year, the department heads would present their budget requests to the principal. The consolidated budget prepared by the principal and submits it to management for approval. The funds are divided among many categories based on the needs, such as upgrading library resources, placement, computers, sports facilities, salary, publication incentives, extension activities and skill development programme.

#### **Internal Audit**

All the transactions of the college are audited by the office admin team on regular basis. The team performs the task of internal audit to counter check the utilization of external resources granted to the respective departments. A detailed financial audit is also conducted in the office to check the act of commission and omission. It is a step to rectify the financial anomalies if any. A full-fledged transparency is maintained through the regular audit check.

#### **External Audit**

An external financial audit is based on the structures of the government is carried out annually by Registered Charted Accountant appointed by the Trust. He reviews all receipts and payments and provide the balance sheet at the end of the financial year. Based on the report, a proper budgeting is planned for the next academic year and the funds are optimally utilised for quality enhancement



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# AUDIT DOCUMENTS ACADEMIC YEAR 2022-23 AIDED

### GANESAR COLLEGE OF ARTS AND SCIENCE, MELASIVAPURI

### FINANCIAL STATEMENT FOR 2022-23

#### **SALARY GRANT 2022-23**

#### ABSTRACT

		ABSTR	ACI		
N. NO	RECEIPTS	AMOUNT	S. NO	EXPENDITURE	AMOUNT
1	Opening Balance 2021-22	6548	1	Teaching staff Salary	12853429
2	Staff Salary and Arrear (Pay, DA, HRA, MA as per Statement No.22)	16294307		Non-Teaching Staff Salary	3326051
3	Final Surrender	0	3	Arrear (Teaching and Non Teaching)	114827
4	Festival Advance	70000	4	Tution Fees Remitted toGovernment account	8750
	Pongal Bonus	15000	5	DCRG	0
6	SPF Final Clusure	0	6	Final Surrender	0
	Tresury Adjustment		7	Bonus	15000
7	ACTPF regular Subs.	574600	8	F.A	70000
8	ACTPF Loan	3250000		SPF Final Payment	0
A SECTION	Group Insurance Scheme	21120		Treasury Adjustment	
10	Income Tax Cess	54576		ACTPF Regular Subs.	574600
11	Health Fund	43200		ACTPF Loan	3250000
12	Income Tax	1364398		Group Insurance Scheme	21120
13	SPF.20	10080		Health Insurance Scheme	43200
14	CPS	1099969		Income Tax	1364398
15	Tution Fees	8750		SPF.20	10080
16	F.A	94000		CPS	1099969
				Income Tax Cess	54576
				F.A	94000
				Closing Balance	6548
	Total	22906548			22906548

PRINCIPAL 1/C
Ganesar College of Arts & Science
MELASIVAPURI - 622 403

M Secretary 20-6-23

Melasivapuri - 622403.

## GANESAR COLLEGE OF ARTS AND SCIENCE, MELASIVAPURI FINANCIAL STATEMENT FOR 2022-23

### **NON-SALARY ACCOUNT**

N.NO	RECEIPT	AMOUNT	S.NO	EXPENDITURE	AMOUNT
1	Opening Balance 2021-22	50559	1	Contingencies	0
2	Sales of Application	4718	2	Stationary	26250
3	Admission Fees Collection	700	3	Electricity Bill	4064
4	Registratin Fees	248	4	Telephone Rent	2593
5	Bank Interest	1312	5	Matriculation Fees	59160
6	Management Comtribution	50	6	Bank Charges	4.72
7	Matriculation Fees	61780	. 7	Closing Balance	27295.28
	Total	119367		Total	119367

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Ganesar College of Arts & Science
MELASIVAPURI - 522 403

Secretary 30623
Secretary 30623
Melasivapuri - 022403.



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# AUDIT DOCUMENTS ACADEMIC YEAR 2021-22 AIDED

#### GANESAR COLLEGE OF ARTS AND SCIENCE, MELASIVAPURI **FINANCIAL STATEMENT FOR 2021-22 SALARY GRANT 2021-22 ABSTRACT** AMOUNT NO EXPENDITURE NO RECEIPTS **AMOUNT** 13938501 1 Opening Balance (2020-21) 1 Teaching staff Salary 6548 Staff Salary and Arrear (13938501+15650) 13954151 2 (Pay, DA, HRA, MA as per Statement No.22) 2 Non-Teaching Staff Salary 3 Arrear (Teaching and Non Teaching) 15650 3 Final Surrender (271532+114732) 386264 4 Tution Fees Remitted to Government account 4700 4 Festival Advance 100000 5 Pongal Bonus 5 DCRG 18000 6 Final Surrender 386264 6 SPF Final 92123 7 Bonus 18000 Tresury Adjustment 8 F.A 100000 7 ACTPF regular Subs. 718900 8 ACTPF Loan 1756156 SPF Final Payment 92123 9 Group Insurance Scheme 14640 Treasury Adjustment 718900 10 Income Tax Cess 43499 ACTPF Regular Subs. 1756156 **ACTPF** Loan 11 Health Fund 32280 14640 12 Income Tax 1087472 Group Insurance Scheme Health Insurance Scheme 32280 13 SPF.20 8400 1087472 14 CPS 867892 Income Tax **Tution Fees** 8400 4700 **SPF.20** F.A 867892 16 120000 **CPS** 43499 Income Tax Cess 120000 6548 Closing Balance 19211025 19211025 **Total**

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MELASIVAPURI - 622 403

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37		NON-SALARY A	CCOL	J <b>NT</b>	
S.NO	RECEIPT	AMOUNT	S.NO	EXPENDITURE	AMOUNT
1 Opening	Balance-2021-22	53258	1	Contingencies	0
2 Sales of A	Application	4056	2	Stationary	0
3 Admissio	on Fees Collection	730	3	Electricity Bill	6490
4 Registrat	in Fees	172	4	Telephone Rent	2628
5 Bank Inte	erest	359	5	Postage	0
6 2018-19	- 2020-21	54360	6	Bank Charges	0
			7	Closing Balance	103817
	Total	112935		Total	112935

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# AUDIT DOCUMENTS ACADEMIC YEAR 2020-21 AIDED

## GANESAR COLLEGE OF ARTS AND SCIENCE, MELASIVAPURI

### **FINANCIAL STATEMENT FOR 2020-21**

### **SALARY GRANT 2020-21**

### **ABSTRACT**

S. NO		AMOUNT	S. NO	EXPENDITURE	AMOUNT
1	Opening Balance (2019-20)	6548	1	Teaching staff Salary	12681200
2	Staff Salary and Arrear(12681200+3021849+829663)	16532712	2	Non-Teaching Staff Salary	3021849
3	Final Surrender	1771886	3	Arrear (Teaching and Non Teaching)	829663
4	Festival Advance	130000	4	Tution Fees Remitted toGovernment account	11250
TO SECONDARIA MARKA	Pongal Bonus	18000	5	ACTPF Loan	500000
	DCRG	0	6	Final Surrender	1771886
-	VII PAY COMMISSION ARREAR	1218609	7	Bonus	18000
8	ACTPF Loan	500000	8	F.A	130000
	Tresury Adjustment		9	VII PAY COMMISION ARREAR	1218609
THE PERSON NAMED IN	ACTPF regular Subs.	1021700		Treasury Adjustment	
Ministra and American	ACTPF Loan	0		ACTPF Regular Subs.	1021700
Transporter and	Group Insurance Scheme	12300		ACTPF Loan	0
THE RESIDENCE AND ADDRESS OF THE PARTY OF TH	Income Tax Cess	61040		Group Insurance Scheme	12300
THE RESIDENCE AND ADDRESS OF THE PERSON NAMED IN	Health Fund	28260		Health Insurance Scheme	28260
-	Income Tax	1518518		Income Tax	1518518
CONTRACTOR OF THE PARTY OF THE	SPF.20	9310		SPF.20	9310
14	CPS	902209		CPS	902209
15	Tution Fees	11250		Income Tax Cess	61040
16	F.A	143000		F.A	143000
				Closing Balance	6548
	Ţotal	23885342		이 사람이 하는 것이 없는 경험이 없는 것이라고 있다면 하는 것이다.	23885342

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## GANESAR COLLEGE OF ARTS AND SCIENCE, MELASIVAPURI **FINANCIAL STATEMENT FOR 2020-21** NON-SALARY ACCOUNT

NNO	RECEIPT	AMOUNT	S.NO	EXPENDITURE	AMOUNT
1	Opening Balance 2019-2020	49516	1	Contingencies	0
2	Sales of Application	2894	2	Stationary	0
3	Admission Fees Collection	710	3	Electricity Bill	0
4	Registratin Fees	138	4	Telephone Rent	0
			5	Postage	0
			6	Bank Charges	0
			7	Closing Balance	53258
	Total	53258		Total	53258

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# AUDIT DOCUMENTS ACADEMIC YEAR 2019-20 AIDED

## GANESAR COLLEGE OF ARTS AND SCIENCE, MELASIVAPURI

## FINANCIAL STATEMENT FOR 2019-20

### **SALARY GRANT 2019-20**

### **ABSTRACT**

	ADSTI	HACI		
No DECEMBED	AMOUNT	S.	EXPENDITURE	AMOUNT
O RECEIPTS	6548	1	Teaching staff Salary	12020072
1 Opening Balance (2018-19) Staff Salary and 2 Arrear(12020072+2953254+158765)	15132091		Non-Teaching Staff Salary	2953254
3 Final Surrender	1677174		Arrear (Teaching and Non Teaching)	158765
4 Festival Advance	130000	4	Tution Fees Remitted toGovernment account	13000
5 Pongal Bonus	21000	5	DCRG	566160
6 DCRG	566160	6	Final Surrender	1677174
Tresury Adjustment		7	Bonus	21000
7 ACTPF regular Subs.	1098200	8	F.A	130000
8 ACTPF Loan	0		SPF Final Payment	0
9 Group Insurance Scheme	11700		Treasury Adjustment	
10 Income Tax Cess	51023		ACTPF Regular Subs.	1098200
11 Health Fund	26460		ACTPF Loan	0
12 Income Tax	1505538		Group Insurance Scheme	11700
13 SPF.20	8400		Health Insurance Scheme	26460
14 CPS	788526		Income Tax	1505538
15 Tution Fees	13000		SPF.20	8400
16 F.A	13000		CPS	788526
			Income Tax Cess	51023
			F.A	13000
			Closing Balance	6548
Total	21048820			21048820

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MELASIVAPURI - 622 403

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ON Melasivapuri - 622403.

## GANESAR COLLEGE OF ARTS AND SCIENCE, MELASIVAPURI **FINANCIAL STATEMENT FOR 2019-20 NON-SALARY ACCOUNT**

.NO	RECEIPT	AMOUNT	S.NO	EXPENDITURE	AMOUNT
1	Opening Balance 2018-2019	44278	1	Contingencies	0
2	Sales of Application	4374	2	Stationary	0
3	Admission Fees Collection	660	3	Electricity Bill	0
4	Registratin Fees	204	4	Telephone Rent	0
			5	Postage	0
			6	Bank Charges	0
			7	Closing Balance	49516
	Total	49516		Total	49516

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# AUDIT DOCUMENTS ACADEMIC YEAR 2018-19 AIDED

### ABSTRACT SALARY GRANT 2018-2019

RECEIPTS	AMOUNT		EXPENDITURE	AMOUNT	
Opening Balance (2017-2018) Salary Grant Received from Joint Director of Collegiate Edn. – Trichy –2 Tutton fees Collection ACTPF Loan Pongal Bonus SPF Final Payment Final Surrender L.P.A. Surrender UGC 7 <sup>th</sup> Pay Commission Arrear F.A TREASURY ADJUSTMENT ACTPF Regular Subs. CPS GIS. SPF H.F F.A Income Tax	1,46,97,743 11,250 21,000 21,000 18,31,027 2,12,613 8,81,186 10,43,900 6,98,577 12,240 7,560 28,080	00 00 00 00 00 00 00	1) Teaching staff Salary (Pay, DA, HRA, MA)  2) Non-Teaching staff salary (Pay, DA, HRA, MA)  Arrear Re-employment Salary UGC 7 <sup>th</sup> Pay Commission Arrear Tuition Fees Govt. Account Paid Surrender leave salary F.A Final Surrender L.P.A ACTPF Loan Pongal Bonus SPF Final Payment TREASURY ADJUSTMENT ACTPF Regular Subs. CPS GIS. SPF H.F F.A Income Tax Closing Balance	1,03,22,874  29,86,383  1,66,468 12,22,048 8,81,186 11,250 2,12,613 18,31,027 21,000 10,43,900 6,98,577 12,240 7,560 28,080 14,41,182 6,548	00 00 00 00 00 00 00 00 00
Total	2,08,92,906	00	Total	2,08,92,906	00

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Ganesar College of Arts & Science MELASIVAPURI - 622 403.

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## ABSTRACT NON-SALARY GRANT 2018-2019

RECEIPTS	AMOU	TV	EXPENDITURE	AMOU	NT
Opening Balance:2017-2018	39158	00	Contingencies	== 1.00 july	
			Stationary	<del></del>	
			Electricity bill		
Sales of Application	4340	00	Telephone Rent		
Admission Fees Collection	780	00	Postage		
Interest			Bank Charges		
			Closing Balance	44278	00
Total	44278	00	Total	44278	0.0

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Ganesar College of Arts & Science MELASIVAPURI - 622 403.

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# AUDIT DOCUMENTS ACADEMIC YEAR 2022-23 SELF-FINANCE

## M/s, GANESAR COLLEGE OF ARTS & SCIENCE AND SCHOOL, MELASIVAPURI,

### PONNAMARAVATHI, PUDUKKOTTAI - Dt

### INCOME & EXPENDITURE STATEMENT FOR THE YEAR

#### ENDED 31st MARCH 2023.

EXPENDITURE	Rs.P	INCOME	Rs.P
o Salary	58,67,762.00	By Tuition fee	1,29,19,991.00
o Advertisement	54,470.00	By Interest received from:	
o Bank Charges	10,059.52	CUB SB A/c.5644	1,08,641.00
o Auditor Fee	17,700.00	IOB SB A/c.3000	291.00
o Battery	78,700.00	IOB SB A/c.4468	2,109.00
o Staff Welfare Expenses	2,08,393.00	IOB SB A/c.4311	6,227.00
o Building Maintenance	24,38,358.00	IOB SB A/c.6420	4,168.00
o Sports Expenses	92,771.00	IOB SB A/c.3461	5,737.00
o Court & Lawyer Fee	12,000.00	SB A/c.	4,296.38
o Armed Force Flag Day fund	10,000.00	CUB FD A/c.	1,54,030.00
To Convocation Expenses	2,50,000.00		
To Guest Lecture Fees	74,000.00	By Sundry Income	8,213.29
To Cleaning Expenses	11,250.00	By Misc Income	9,06,344.13
To EB Charge	2,34,090.00	By Grants Received	1,01,868.00
To Generator Maintenance	13,920.00		
To EPF	4,90,998.00		
To Diesel Charges	15,594.00		
To News Paper Subscription	20,139.00		
To Printing & Postage	54,737.00		
To Stationary	1,08,456.00		
To Sundry Expenses	3,97,115.00		
To Misc Expenses	45,000.00		
To Sports Material	11,140.00		
To Tally Course Faculty Charge	1,68,845.00		
To TN Higher Edu Payments	38,870.00		
To Telephone Expenses	47,607.00		
To Travelling Expenses	60,634.00		
To University Fee	2,17,400.00		
To Course Expenses	78,790.00		
To Students Insurance	25,172.00		
To Depreciation	11,89,625.56		
To Excess of Income over			
Expenditure	18,78,319.72		
=	1,42,21,915.80		1,42,21,915.80





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# AUDIT DOCUMENTS ACADEMIC YEAR 2021-22 SELF-FINANCE

## M/s.GANESAR COLLEGE OF ARTS & SCIENCE AND SCHOOL, MELASIVAPURI,

## PONNAMARAVATHI, PUDUKKOTTAI - Dt

## INCOME & EXPENDITURE STATEMENT FOR THE YEAR

### ENDED 31st MARCH 2022.

EXPENDITURE	Rs.P	INCOME	Rs.P
To Salary	51,84,965.00	By Tuition fee	80,42,935.00
To Advertisement	38,220.00	By Interest received from:	
To EB Charges	2,12,958.00	CUB SB A/c.	2,66,701.00
To Auditor Fee	28,700.00	CUB FD A/c.	15,968.00
To Staff Welfare Expenses	28,954.00	Canara Bank	3,685.00
To Building Maintenance	8,77,008.00	By Application Fee	58,350.00
To Charity Feeding Programme	1,05,000.00		
To Court & Lawyer Fee	41,000.00	By Sundry Income	33,934.10
To EPF	2,32,193.00		
To Diesel Charges	6,669.00		
To Printing & Postage	16,884.00		
To Stationary	34,001.00		
To Sundry Expenses	1,06,328.00		
To Telephone Expenses	46,032.00		
To Travelling Expenses	60,690.00		
To Course Expenses	2,08,991.00		
To Depreciation	10,35,998.39		
To Excess of Income over			
Expenditure	1,56,981.71		
	84,21,573.10		84,21,573.10





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# AUDIT DOCUMENTS ACADEMIC YEAR 2020-21 SELF-FINANCE

#### M/s. MELASIVAPURI SANMARGA SABHAI, MELASIVAPURI, PUDUKKOTTAI - 622 403.

### INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st MARCH 2021.

	Rs. P.		Rs. P.
To Salary To Advertisement	33,54,409.00 14,319.00	By Tuition fee By Bank FD & SB A/c	82,59,475.00
To Bank Charges To EB Charges	20,069.44 1,51,245.00	Interest	1,64,942.00
To EPF To Diseal Charges	1,22,956.00		
To Printing & Postage To Sundry Expenses	1,569.00 7,346.00		
To Telephone Expenses To Travelling Expenses	5,99,023.00 43,703.00		
To Repairs & Maintenance	7,020.00 1,425.00		
To Course Expenses To Elementary School	4,750.00		
Expenses To Sabhai Expenses	35,760.00 75.00		
To Net Profit	40,60,747.56		
4	84,24,417.00		84,24,417.00

## INCOME AND EXPENDITURE APPROPRIATION ACCOUNT

To Depreciation To Excess of Income Over	11,03,102.99	By Net Profit	40,60,747.56
Expenditure	29,57,644.57		
	40,60,747.56		40,60,747.56

PLACE: TRICHY

DATE: 10.01.2022

SECRETARY

CHARTERED ACCOUNTANT

(V.JAYARAMAN)

V.JAYARAMAN, B.Com., F.C.A., CHARTERED ACCOUNTANT BABY ARCAADE, Old No:D-49, New No:13 8th Cross (West) Thillal Nagar, Trichy- 620 018



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# AUDIT DOCUMENTS ACADEMIC YEAR 2019-20 SELF-FINANCE

### M/s. MFLASIVAPURI SANMARGA SABHAI, MELASIVAPURI, PUDUKKOTTAI - 622 403.

## INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st MARCH 2020

	Rs. P.		Rs. P.
To Salary	47,60,749.00	By Tuition fee	90,92,495.00
To Advertisement	60,907.00	By Bank FD & SB A/c	
To Bank Charges	2,829.84	Interest	1,51,114.99
To EB Charges	2,31,629.00	By Application Fees	50,000.00
To EPF	2,98,632.00	By Canteen Rent	12,300.00
To Postage & Courier	2,665.00	By Subcription Received	550.00
To Printing & Stationery	63,429.00	By Sanmarka Sabhai	71,696.00
To Sanmarka Sabhai Expenses	1,36,553.00	By Management Grant Red	19,100.00
To Repairs & Maintenance	2,88,943.00	By Aadhayam Received	84,984.00
To Sundry Expenses	8,85,468.80	By Round off	0.09
To Staff Welfare	35,658.00		0.07
To Telephone Expenses	40,732.00		
To Travelling Expenses	94,074.00		
To Course Expenses	1,78,560.00		
To Depreciation	12,10,553.75		
To Elementary School			
Expenses	86,703.00		
To Sabhai Expenses	76,562.00		
To Excess of Income Over			
Expenditure	10,27,591.69		
	94,82,240.08		94,82,240.08
			74,02,240.08

PLACE: TRICHY

DATE: 22.12.2020

**SECRETARY** 

CHARTERED ACCOUNTANT

(V.JAYARAMAN)

V.JAYARAMAN, B. Com., F.C.A., CHARTERED ACCOUNTANT BABY ARCAADE, D-49, 8th Cross (West) Thillainagar, Trichy - 820 018.



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# AUDIT DOCUMENTS ACADEMIC YEAR 2018-19 SELF-FINANCE

## M/s. MELASIVAPURI SANMARGA SABHAI, MELASIVAPURI, PUDUKKOTTAI - 622 403.

## INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st MARCH 2019.

To Salary To Advertisement To Bank Charges To EB Charges To EPF To Postage & Courier To Printing & Stationery To NAAC Expenses To Repairs & Maintenance To Sundry Expenses To Staff Welfare To Telephone Expenses To Travelling Expenses To Course Expenses To Deepavali Advance To Depreciation To Elementary School Expenses To Sabhai Expenses	Rs. P. 46,41,810.00 74,151.00 2,608.01 2,14,991.00 2,17,040.00 5,731.00 96,060.00 8,11,089.00 3,27,756.00 1,94,780.00 31,563.00 51,344.00 63,644.00 4,56,500.00 1,55,000.00 11,88,626.13 60,568.00 30,767.00	By Tuition fee By Bank FD & SB A/c Interest By Application Fees By Canteen Rent By Subcription Received By Projector Rent	Rs. P. 89,64,267.00  3,08,846.53 63,000.00 6,900.00 30,215.00 600.00
To Excess of Income Over Expenditure	7,49,800.39		93,73,828.53

PLACE: TRICHY

DATE: 26.09.2019 SECRETARY

CHARTERED ACCOUNTANT

V.JAYARAMAN, B.Com., F.C.A., CHARTERED ACCOUNTANT, BABY ARCAADE. D-49,8th Cross(West), Thillsinagar,Trichy - 620 018