



GANESAR COLLEGE OF ARTS AND SCIENCE

(Accredited with 'B' grade by NAAC)

MELAISIVAPURI - 622 403, PUDUKKOTTAI, TAMILNADU

Phone: 04333 - 247218, 247603

6.3.1: The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

PERFORMANCE APPRAISAL

Self Appraisal
Research / Academic Contribution
2023 – 2024

Name: Dr. KT.Murugesan

Department: Tamil

Details of Research papers published

1. (UGC Care Group I, SCOPUS, WoS) Journals

Title of the Article	Author	Co - Authors	Name of the journal Vol. No. & pg	International/National	Impact Factor
Sanga ilakkiyatthil Kattru	Dr.KT.Murugesan	Nil	Pudhupuna 1 ISSN : 2278 - 1641 August - 2023	National	
Kalambaga ilakiyathil Puraporul Marabugal	Dr.KT Murugesun	S. Govindammal	Pudhupuna 1 ISSN: 2278 - 1641 october - 2023	National	
Sadhaga ilakkiyangali Arokiya Valviyal	Dr.KT. Murugesan	G.Sakthi	Pudhupuna 1 ISSN : 2278- 1641 September - 2023	National	
Kalambaga ilakiyangalil Puiya Vaguppu	Dr.KT.Murugesan	S.Govindammal	Pudhupuna 1 ISSN : 2278 - 1641 Austust- 2023	National	
Thandalaiyar Sadhagam lAra Sindhanaigal	Dr.KT.Murugesan	G.Sakthi	Pudhupuna 1 ISSN: 2278 - 1641 August- 2023	National	

2. Refereed and Non – Refereed journals with ISSN

Title of the Article	Author	Co - Authors	Name of the journal Vol. No. & pp	International/National	ISSN

Sanga ilakkiyatthil Punnai	Dr.KT.Murugesan	Nil	Forchung August - 2023	National	E ISSN 2583 - 589X
Malayamaan Thirumudikkari	Dr.KT.Murugesan	Nil	Forchung Novembe 2023	National	EISSN 2583 - 589X
Sanga ilakkiyathil Neidhal Nila Paravaigal	Dr.KT.Marugesan	Nil	IJCRT January - 2024	National	2320 - 2882
Galdwell Nokkil Vedhangal Paradha Kanda Puradhanathai munvaitthu	Dr.KT.Murugesan	Nil	IJCRT February 2024	National	2320 - 2882
Neidhal Thinai el Kazhi mattrum Kadal Vaal uiergal	Dr.KT.Murugesan	Nil	Aran January - 2024	National	2582 - 399X
Sanga Ilakkiyathil Sunai	Dr.KT Murugesan	Nil	Aran April - 2024	National	2582 - 399X

3. Full paper published in the proceedings of Conference / Seminars / Symposia, etc.

Title of the Article	Author	Co - Authors	Name of the Programme	Organizer & Date	ISBN
Archiram	Dr.KT.Murugesan	Nil	Pannokku Parvaiel Tamil Ilakkiyangaal	Lakshmipuram College of Arts and Science Kanyakumari April - 2023	978 - 81 - 2344 - 456 - 7
Thiru Kuttrala Malaiel iraiyeal	Dr.KT Murugesan	Nil	kalandhorum Tamil Ilakkiyangaal	CTTE womens College Chennai - 11 April - 2024	978-93-81992 - 43 - 2

4. Text or reference books by international/national publisher

Title of the Book	Author	Co - Authors	Name of the Publisher / Month, Year	ISBN
Nil	Nil	Nil	Nil	Nil

5. Subject books by National Publishers / State and Central Govt. Publications with ISBN / ISSN Number

Title of the Book	Author	Co - Authors	Name of the Publisher / Month, Year	ISBN / ISSN
Thiru Kuttrala Maalai	Dr.KT . Murugesan	Nil	Kavin publishers	978 - 93 - 5891 - 440 - 5

			Coimbatore	
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6. Subject books by other local publisher with ISBN Numbers

Title of the Book	Author	Co - Authors	Name of the Publisher / Month, Year	ISBN
Nil	Nil	Nil	Nil	Nil

7. Chapters contributed to edited vol. published by international publishers

Title of the Book	Name of the Editor	Chapter contributed	Author / Co - Author	Name of the Publisher	ISBN
Nil	Nil	Nil	Nil	Nil	Nil

Details of Research Projects

1. Major / Minor Research Projects

Title of the Project	Funding Agency	Grant Sanctioned	Duration		Project Status completed / on - going	Project type: Research/Consultancy Action Research	Policy Document
			From	To			
Nil	Nil	Nil			Nil	Nil	Nil

Research Guidance

1. Details of Ph.Ds Awarded / Submitted

Title of the Scholar	Title of the Thesis	Submitted	Awarded	Name of the University	Month and Year
R.Gandhimathi	Bharathi Bharathidasan Padaippugalil murangalum Othisaivugalum	Submitted	Nil	Bharathidasan University	April - 2024

2. Details of M.Phil awarded

Title of the Scholar	Title of the Thesis	Name of the University	Month and Year	
K.Muthulakshmi	Sanga Ilakkiyathil Neeriyal	Bharathidasan University	March - 2024	

Training courses attended

Event	Organiser / Place	Period / Duration
Refresher Courses / Training Programmes	Pondicherry University Puducherry	20 - 07 - 2023 to 02-08-2023
Methodology workshop		
MOOC		
Faculty Development programme		

Details of invited Lecture / Presentation in Conference / Seminars/Workshops, etc.

Name of the Programme	Organiser of the Programme	Level: International / National	Topic	Date

Staff Profile

1. Name : Dr. KT.Murugesan
2. Department : Tamil
3. DOB : 06-04-1971
4. Gender : Male
5. Community : OBC
6. Mail ID : murugesankt04@gmail.com
7. Contact No : 8438460253
8. Aadhar no : 7880 5097 9388
9. Qualification : M.A., M.Phil. B.Ed., Ph.D., JRF - NET
10. Date of Joining: 10 - 03 - 2016
11. Vidwan ID : Vidwan-ID : 452402
12. Google ID : 067IGKEAAAAJ

Handwritten signature and date: 24/5/24

Handwritten signature and date: 27/05/24

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Ganesar College Of Arts & Science
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Staff Welfare

கலை அறிவியல் கல்வி



S.R. Senthil

159

விடுப்பு அல்லது விடுப்பு நீட்டிப்பு விண்ணப்பம்
(தற்செயல் விடுப்பு தவிர்த்தது)

2. பதவியின் பெயர்
3. பணிபுரியும் துறை / அலுவலகம் / பிரிவு
4. ஊதியம்
5. 1. விண்ணப்பிக்கும் விடுப்பின் தன்மை
2. விண்ணப்பிக்கும் விடுப்பின் காலஅளவு மற்றும் விடுப்பில் செல்லும் நாள்
3. மருத்துவச் சான்றின் அடிப்படையில் விடுப்பு விண்ணப்பிக்கப்பட்டிருப்பின் மருத்துவச் சான்று இணைக்கப்பட்டுள்ளதா?
6. விடுப்பில் செல்லும் காரணம்
7. ஞாயிறு மற்றும் அரசு விடுமுறைகளை முன்னிணைக்க / பின்னிணைக்க உத்தேசிக்கப்பட்டுள்ளதா?
8. இதற்கு முன் விடுப்பு விண்ணப்பித்திருந்தால் அவ்விடுப்பின் தன்மை விடுப்புக்கான அளவு மற்றும் விடுப்பு முடிந்து பணியில் சேரும் நாள்
9. விடுப்பில் இருக்கும்போது முகவரி
10. தமிழ்நாடு விடுப்பு விதிகளில் விதி 15ஏ-இன் கீழ் உள்ள விதிமுறை 4-ன்படி உறுதிமொழி இணைக்கப்பட்டுள்ளதா?

: சௌகர் சுவாமி கிருஷ்ணன்
: உதயம் சேனாசிராமர்,
31/10/2023
: - கிருஷ்ணன்
: 10/10/2023
: 20.10.2023
: ஆம்
: இணைக்கப்பட்டுள்ளது.
: உடல்நலமில்லை
: ஆம்
: 9/14/21, கோனம் 15கா,
: சுவாமிசேனாசிராமர் 622403
: ஆம்
: விண்ணப்பதாரரின் கையொப்பம் 20/10/2023

11. முதல்வரின் பரிந்துரை

: 20/10/2023

12. செயலரின் அனுமதி

:

செயலர்

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Medical Leave Application



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MEDICAL CERTIFICATE FOR LEAVE OR EXTENSION OR COMMUTATION OF LEAVE

"Non Gazzatted Officer"

Medl-169

Signature of the Applicant, *[Signature]*

IDr. *S. MAHESWARI*

I have personally examined the case here certify Thiru / Tmt. *P.R.N. K.P.T. HIRESAN* after careful per-

sonal examination of the case here certify Thiru / Tmt. *P.R.N. K.P.T. HIRESAN* after careful per-
Professor M. Tamil, *Ganesar College of Arts & Science*
Melaisivapuri, Pudukkottai

Whose Signature is given above is / was suffering from *leg pain* based
on clinical condition and investigation done as given below and I consider that a period of *1 day* absence from duty
with effect from *20-10-2023* is absolutely neces-
sary for restoration of his / her health.

MEDICAL HISTORY

(The Nature and probable duration of illness should be specified)

Clinical Condition :

Practitioner and
Investigation done :

Station : *MELAISIVAPURI*
Date : *20-10-2023*

[Signature]
Authorised Medical
Attendant or
Registered Medical
Officer
சமீர் காமராஜன்
ஆரம்ப சுகாதார நிபுணர்
Registration Certificate No. *[Number]*
District Medical Officer or nearest
Government Medical Officer

நாட்களில் / மாதங்களில் / வருடங்களில் / மருந்து அல்லது சிகிச்சை பெற வேண்டியிருப்பின் / சிகிச்சை பெற வேண்டியிருப்பின்

Medical Leave Certificate

[Signature]
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Free Medical Check up


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Breast Cancer Check Up


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Festival Advance

A Festival Advance is a form of financial assistance provided by the management to the staff members to mete out the expenses to the festivals. This type of advance is an interest-free.

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Government of Tamil Nadu
2019



MANUSCRIPT SERIES

FINANCE [Salaries] DEPARTMENT

G.O.Ms.No.240, Dated 02nd August 2019.

(Vikari, Aadi-17, Thiruvalluvar Aandu-2050)

ABSTRACT

ADVANCE - Festival Advance to Government Employees - Enhanced - Orders - Issued.

Read:-

G.O.Ms.No.388, Finance (Salaries) Department, dated 06-11-2012.

-oOo-

ORDER:

In the Government Order read above, Government have ordered for enhancement of Festival Advance from Rs.2,000/- to Rs.5,000/- to Government employees, Teachers, Teaching and Non-Teaching Staff of the local bodies, aided educational institutions and the employees who are eligible to draw the Festival Advance, as per rules in force.

2. During the Budget Session for the year 2019-2020, the Hon'ble Deputy Chief Minister, among others, made the following announcement:-

“ஒரு அரசுக்கு அச்சாணியாக திகழ்பவர்கள் அரசு ஊழியர்கள் ஆவார்கள். அவர்கள் நலனில் அக்கறை கொண்டது அம்மா அவர்களது அரசு அந்த அடிப்படையில் அரசு பணியாளர்கள் மற்றும் ஆசிரியர்கள் ஆகியோர்களுக்கு தற்போது வழங்கப்படும் பண்டுகைக்கால முன்பணம் 5,000 ரூபாயிலிருந்து 10,000 ரூபாயாக உயர்த்தப்படும்.”

3. The Government after careful consideration, direct that the Festival Advance payable to the Government employees, Teachers, Teaching and Non-Teaching Staff of the local bodies, aided educational institutions and the employees who are eligible to draw the Festival Advance be enhanced from Rs.5,000/- to Rs.10,000/- (Rupees Ten thousand only). There shall be no change in the existing procedure for sanction and recovery of Festival Advance.

4. These orders shall take immediate effect and apply to festivals to be celebrated after the date of issue of this order.

(BY ORDER OF THE GOVERNOR)

S. KRISHNAN
PRINCIPAL SECRETARY TO GOVERNMENT.

To
All Secretaries to Government, Chennai-600 009.
All Departments of Secretariat (OP/Bills), Chennai-600 009.
The Secretary, Tamil Nadu Legislative Assembly, Chennai-600 009.

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Internet and Wi-Fi facilities



Computer Facilities

Computing facilities with all infrastructures have been provided for computing, which includes hardware, software, networks, and support services.




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COLLEGIATE EDUCATION, TRICHY

Bill Group Name: GANESAR COLLEGE OF ARTS & SCIENCE
Number: 1501023523030063

Name: GANESAR COLLEGE OF ARTS & SCIENCE, MELAISIVAPURI

Bill Number : G.O.MS. NO. 367 08-MAR-82
Post : Typist(1357164(Y)
Employee Name : Amutha V(20010704246)
Grade : TNGS Time Scale, Level 8 (19500 - 71900)
GPF/CPS Number : 151360CTRY/CTRY Duty Days : 31

Dues			Deductions				
	Rate	Amount		Rate	Amount	Inst.	
Duty Pay	31,300	31,300	CPS Aided	4,319	4,319		
Dearness Allowance	11,894	11,894	Special Provident Fund 2000	70	70		
House Rent Allowance	500	500	Group Insurance Scheme	110	110		
Medical Allowance	300	300	Festival Advance Recovery	1,000	1,000	3/10	
Special Allowance	80	80					
Gross Amount	44,074	Total Deductions	5,499	Bill Net	38,575	ECS Net	38,575

F/C

ENFORCEMENT SLIP for Bill Number 1501023523030063

HOD Code : 02002
HOD Description : Directorate of Collegiate Education
DDO Code : 15010235
Designation of the Drawing Officer : 15010235|AO, RJD OF COLLEGIATE EDUCATION, TRICHY
Detail Code : 37901
Description :

Dues: -

220203104AA37901	Pay	1221500
220203104AA37902	Medical Allowance	5700
220203104AA37904	Other Allowances	4780
220203104AA37906	House Rent Allowances	14250
220203104AA37909	Dearness Allowance	464170
Gross		1710400

Deduction: -

834200117AC80101	CPS Aided	123869
220203104AA34902	Festival Advance Recovery	7000
007500800AW22404	Group Insurance Scheme	2090
865800112AA80102	Income Tax	87000
865800112AB80102	Income Tax Cess	3480
844300800FB80102	NHIS Corpus Fund	75
007500800BM22401	New Health Insurance Scheme	4425
803100102BL80102	Special Provident Fund 2000	1050
800960103AY80101	Teachers Provident Fund	25100
Total Deduction		254089

Net Amount

1456311

[Signature]
Secretary
Ganesar College of Arts & Science
Melaisivapuri - 622403.
28/03/23

[Signature]
29/3/23
ACCOUNTS OFFICER
Office of the Joint Director of
Collegiate Education,
Tiruchirappalli Region,
Tiruchirappalli-620 020.

Salary timely credited

[Signature]
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Recreational Trips



Recreational Trips


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Women's day celebration


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Pongal


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CAREER ADVANCEMENT SCHEME

**DIRECTORATE OF COLLEGIATE EDUCATION
CHENNAI**

**APPLICATION FORM FOR PROMOTION
UNDER CAREER ADVANCEMENT SCHEME OF THE UGC
FOR COLLEGE TEACHERS**

(As per the conditions laid down in G.O.(Ms) No.5, Higher Education (H1) Department, Dated
11.01.2021)

(TO BE SUBMITTED IN DUPLICATE)

(Use Separate Forms if applying for more than one category of CAS)

i	Senior Assistant Professor (Pay Level 10 to 11)	<input checked="" type="checkbox"/>
ii	Selection Grade Assistant Professor (Pay Level 11 to 12)	<input type="checkbox"/>
iii	Associate Professor (Pay Level 12 to 13A)	<input type="checkbox"/>

(Tick whichever is applicable)

PART - A:
GENERAL INFORMATION AND ACADEMIC PROFILE

1.	Name (in Block Letters)	Dr.KT.MURUGESAN
2.	a. Father's Name	PR.KATHIRESN
	b. Mother's Name	K.MEENAL
3.	Department	TAMIL
4.	College Presently Working in	Ganesar College of Arts and Science
5.	Date of Birth	06-04-1971
6.	Gender	MALE
7.	Category (tick the Category)	BC
8.	Date of appointment/Carrier Advancement as	
	a. Assistant Professor (Pay Level 10)	10-03-2016
	b. Senior Assistant Professor (Pay Level 11)	---
	c. Selection Grade Assistant Professor (Pay Level 12)	---

9.	Current Designation & Pay Level	Assistant Professor & (Pay Level 10)
10	a. Position and Pay Level applying for	Senior Assistant Professor (Pay Level 11)
	b. Date of eligibility for Career Advancement	22-09-2021
11	Address for Correspondence (with Pin code)	Department of Tamil Ganesar College of Arts and Science , Melasivapuri, Ponnamaraavthy, Pudukkottai-622 403
12	Permanent Address (with Pin code)	112/3 Annasalai Ponnamaravathi (Tk) 622 403 Pudukkottai District
	Mobile No.	9385540253
	Landline No	-
	Email.	murugesankt04@gmail.com

13. Academic Qualifications (copies of certificates to be enclosed):

Examination	Subject(s)	Name of the Board/University	Year of Passing	Percentage of marks obtained	Division / Class / Grade
SSLC	Tamil, English Mathematics, Science, History & Geography	Board of Secondary Education, Tamilnadu	1988	58	Second
HSC	Tamil, English Elements of Commerce, Co-operative Management Theory, Practical I and Practical II	Board of Higher Secondary Education, Tamilnadu	1990	77	First
Under Graduate	Tamil	Bharathidasan University , Thiruchirapalli	1993	52	Second
Post Graduate	Tamil	Bharathidasan University , Thiruchirapalli	1995	72.20	First

Other Academic Qualifications (if any, Specify)	-	-	-	-	-
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14. Research Degree (s) (copies of certificates to be enclosed):

Degree	Title	Date and Year of award	University
M.Phil.	Ponnamaravathy algynchiamman koil oor aavu	Oct-1997	Bharathidasan University, Tiruchirappalli
Ph.D.	Tiruvannmli arunachleswrar aalayam smudhayap payanpattu aavu	Jan-2007	University of Madras, Chennai
Post Doctoral	-	-	-

15. Particulars of NET / JRF / SLET / SET / GATE etc.

Name of the Test	Conducting Body	Month & Year	Roll Number	Subject	Score, if Applicable
JRF NET	UGC	JUNE 2001	H362150	TAMIL	-

16. Designation held & Colleges worked after joining Government Collegiate Service:

Designation	Department	College	Date		Grade Pay
			From	To	
Assistant Professor (Pay level 10)	TAMIL	Ganesar College of Arts and Science, Melasivapuri-403	10-03-2016	Till Date	AGP 6000

17.	Teaching experience (Government / Government Aided)	Government Aided
	P.G. Level	5 ½ Years
	U.G. Level	5 ½ Years
18.	Research Experience (Excluding years spent in pursuing M.Phil. / Ph.D.)	5 ½ Years
19.	Field of Specification under the Subject / Discipline	
	a. Sanga Ilakiyam, Kappiya Ilakkiyam , Sittrilakkiyam	
	b. Ilakanam, Nattuppuraviyal, Kovilkalai	

20. Orientation /Refresher / Other Courses attended* :
(Enclose copies of the courses attended)

Name of the Course	Academic Staff College / University	Duration in Days	From – To (Mention Date here)
Orientation Course	Pondicherry University	28	01-02-2018 to 28-02-2018
Refresher Course-1	Bhrathiar University	14	08-09-2021 to 21-09-2021
*Note : 1.	<i>Please refer to 6.4 (B) of UGC Regulations 2018, issued on 18.07.2018, Page No. 80 – 82, and G.O.(Ms).No.5, dated 11.01.2021, Page No .37-40, regarding the list of courses / programmes that shall be considered as eligibility criteria for the CAS for college teachers.</i>		
2.	<i>As referred in G.O.(Ms).No.5, dated 11.01.2021, Page No. 37, under para 6.3.VII, the requirement for RC and OC for promotion due under CAS shall not be mandatory upto 31st December 2018.</i>		

PART B:
ACADEMIC PERFORMANCE INDICATORS (API)
FOR PROMOTIONS UNDER CAS OF UGC REGULATIONS 2018

Criteria - I : Teaching

Academic year	No. of hours allotted during the academic year	Actual No. of hours spent during the Academic year	Grading* (Good/ Satisfactory / Not satisfactory)
2016 – 2017 (10.03.2016 To 09.03.2017)	16 Hrs x 30 Weeks = 480 Hours	$416/480 \times 100 =$ 86.66	
2017 – 2018 (10.03.2017 To 09.03.2018)	16 Hrs x 30 Weeks = 480 Hours	$480/480 \times 100 =$ 100.00	
2018 – 2019 (10.03.2018 To 09.03.2019)	16 Hrs x 30 Weeks = 480 Hours	$480/480 \times 100 =$ 100.00	
2019 – 2020 (10.03.2019 To 09.03.2020)	16 Hrs x 30 Weeks = 480 Hours	$480/480 \times 100 =$ 100.00	
2020 – 2021 (10.03.2020 To 09.03.2021)	16 Hrs x 30 Weeks = 480 Hours	$480/480 \times 100 =$ 100.00	
2020 – 2021 (10.03.2021 To 21.09.2021)	16 Hrs x 11 Weeks = 176 Hours	$176/240 \times 100 =$ 73.33.00	
Overall Grading (for Assessment period)			

- ✓ Grading Criteria : [No. of Classes taught / total classes assigned) x 100%]
- ✓ More than 80% = Good, 70 – 80% = Satisfactory, Less than 70% = Not Satisfactory.
- ✓ Classes Taught includes Sessions of tutorials, lab and other teaching related activities.
- ✓ Periods of duration spent on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. Note : For further information, please refer to 'Annexure II – Table 1 (Assessment Criteria and Methodology for University/College Teachers) – Activity 1' of UGC Regulations 2018, dated 18.07.2018, Page No. 104; G.O.(Ms).No.5, dated 11.01.2021, Appendix –Table 1, S.No.1, Page No. 58-59.

**Criteria II : Involvement in the College Students related activities /
research activities**

Academic Year	Activities		Grading
2016 – 2017 (10.03.2016 To 09.03.2017)	2	a. Involved in Internal question paper setting and evaluation	
	3	a. Member in Anti-ragging committee	
	7	a. paper published in sembulam journal b. paper published in shanlax journal c. paper published in sembulam journal d. paper published in shanlax journal e. paper published in shanlax journal f. paper published in shanlax journal g .Book{chapter} published h. Article published with ISBN	
2017 – 2018 (10.03.2017 To 09.03.2018)	2	a. Involved in Internal question paper setting and evaluation	
	3	a. Co-ordinator for Aaivarangam b. Member in Anti-ragging committee	
	7	a. Paper published in tamizh pozhil b. Book published with ISBN c. Book published with ISBN d. Article published with ISBN e. Article published with ISBN	
2018 – 2019 (10.03.2018 To 09.03.2019)	2	a. Involved in Internal question paper setting and evaluation	
	3	a. Co-ordinator for Nannari Kalagam b. Member in Anti-ragging committee	
	7	a. Paper published in shanlx journal b. Paper published in seminar with ISBN c. Book published with ISBN	
2019 – 2020 (10.03.2019 To	2	a. Involved in Internal question paper setting and evaluation	
	3	a. Member in Anti-ragging committee	

09.03.2020)	5	a. Involved as a Supervisor for M.Phil b. Involved as a Supervisor for Ph.D and registered 3 candidates	
2020 – 2021	2	a. Involved in Internal question paper setting and evaluation	
(10.03.2020 To 09.03.2021)	3	a. Member in Anti-ragging committee	
2020 – 2021	2	a. Involved in Internal question paper Setting and evaluation	
(10.03.2021 To 21.09.2021)	3	a. Member in Anti-ragging committee	
Overall Grading (for the Assessment period)			
<p>Grading Criteria : From among the below categories, Active participation in at least 3 activities = Good ; 1 – 2 activities = Satisfactory ; Not Involved / undertaken any of the activities = Not Satisfactory. (Number of activities can be within or across the broad categories of activities)</p>			
<p>List of Activities : (a) Administrative responsibilities such as Head, Chair Person, Coordinator, Warden, etc. (b) Examination and evaluation duties assigned by the college / University or attending the examination paper evaluation. (c) Student Related co-curricular, extension and field based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS, YRC, RRC and other Community services. (d) Organizing seminars / conferences / workshops and other college activities (e) Evidence of actively involved in guiding MPhil / PhD students. (f) Conducting minor or major research project sponsored by national or international agencies (g) At least one single or joint publication in peer-reviewed or UGC list of journals.</p>			
<p>Note: For further information, please refer to ‘Annexure II – Table 1 (Assessment Criteria and Methodology for University / College Teachers) – Activity 2’, of UGC Regulations 2018, dated 18.07.2018, Page No. 104; G.O.(Ms.)No.5, dated 11.01.2021, Appendix –Table 1, S.No.2, Page No. 58-59.</p>			

Any Other Relevant Information

(Give details of any other credentials, significant contributions, awards received, etc.)

Academic Year	Details <i>(Enclose copies of relevant certificates / documents)</i>
2016 – 2017 (10.03.2016 To 09.03.2017)	Member in College cultural committee Member in College UG Admission Member in College PG Admission
2017 – 2018 (10.03.2017 To 09.03.2018)	Member in College Discipline Committee Member in College UG Admission Member in College PG Admission
2018- 2019 (10.03.2018 To 09.03.2019)	Member in College cultural Committee Member in College UG Admission Member in College PG Admission
2019 – 2020 (10.03.2019 To 09.03.2020)	Member in College Discipline Committee Member in College UG Admission Member in College PG Admission
2020 – 2021 (10.03.2020 To 09.03.2021)	Member in College Discipline Committee Member in College UG Admission Member in College PG Admission
2020 – 2021 (10.03.2021 To 21.09.2021)	Member in College Discipline Committee Member in College UG Admission Member in College PG Admission

List of Enclosures:

(Attach copies of certificates, orders, Research Publications, Articles, Conference Proceedings, Books, etc., wherever necessary)

S.No.	Academic Year	Enclosures
1.	Part-A	Copy of S.S.L.C. Mark Statement
2.		Copy of H.Sc. Mark Statement
3.		Copy of UG Degree & Genuineness certificate
4.		Copy of PG Degree & Genuineness certificate
5.		Copy of M.Phil Degree & Genuineness certificate
6.		Copy of Ph.D Degree & Genuineness certificate
7.		Copy of Orientation Course Certificate
8.		Copy of Refresher Course Certificates
9.		Copy of NET JRF certificates
PART-B		
<u>9</u>	Criteria II: involvement in the college students related activities/research activities 2016-2021	
<u>10</u>	Any other relevant information 2016-2021	

Summary of API Grading

Criteria No.	Criteria	Overall API Grading for the Assessment period
I	Teaching Learning and Evaluation related activities	
II	Involvement in the Students related / research activities	
Overall Grading by the Screening-cum-Evaluation Committee		
<p>Overall Grading: <u>Good</u>:..... Good in Criteria No. I and satisfactory or good in Criteria No. II; <u>Satisfactory</u>:..... Satisfactory in Criteria No. I and good or satisfactory in Criteria No. II;</p> <p><u>Not Satisfactory</u>: If neither good nor satisfactory in overall grading</p> <p><i>*For further information, refer to '6.3.VII.Table-B' of UGC Regulations 2018, dt 18.07.2018, Page No. 78-79; G.O.(Ms.)No.5, Hr. Edn(H1) Dept., dated 11.01.2021, Appendix –Table 1, Page No. 58-59.</i></p>		

Undertaking:

I declare that the information provided above is correct as per records available and to the best of my knowledge.

Signature of the Teacher:

Date:

Designation : Assistant Professor in Tamil

Screening-cum-Evaluation Committee

S. No	Name and Designation	Recommendation (Recommended/ Not Recommended)	Signature
1	<u>Principal of the College</u> Dr.M.SELVARAJU Principal i/c Ganesar College of Arts and Science, Melasivapuri Ponnamaravathy E.Mail: selvarajum1963@gmail.com Mobile: 9486181367		
2	<u>Subject Expert -1</u> Dr.S.SETHURAMAN Associate Professor & Head Department of Tamil H.H. The Rajah's College, (Autonomous), Pudukkottai-001 E.Mail: malar.sethu@gmail.com Mobile: 9842207248		
3	<u>Subject Expert -2</u> Dr.P.ANANTHI Associate Professor & Head Department of Tamil, VSS Govt. Arts College Pulankurichi-630 405, Sivagangai E.Mail: billa1972kutty@gmail.com Mobile: 8668150270		
4	<u>Head of the Department</u> Dr.M.SELVARAJU Associate Professor & Head Ganesar College of Arts and Science, Melasivapuri Ponnamaravathy E.Mail: selvarajum1963@gmail.com Mobile: 9486181367		

Note:

- The Individual API proforma duly filed along with all enclosures will only be verified by the College and placed before the Screening-cum-Evaluation (Ref. para 5.1 X B,D and F as the case may be as per G.O.(Ms). No.5, Hr. Edn(H1) dated 11.01.2021, p 28) / Selection Committee for assessment.
- The applications of Library information and Science/Physical Education may refer to 'Appendix – II, Table – 4 / 5 of UGC Regulations 2018, No. F.1-2/2017(EC/PS), dated 18th July 2018 (available in the UGC / DCE website) and G.O.(Ms). No.5, Hr. Edn(H1) Dept., dated 11.01.2021 for weightages and API Scores.
- For further information, the applications may go through the UGC Regulations 2018, issued on 18.07.2018, and G.O.(Ms). No.5, Hr. Edn(H1) Dept., dated 11.01.2021.


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