



GANESAR COLLEGE OF ARTS AND SCIENCE

(Accredited with 'B' grade by NAAC)

MELAISIVAPURI - 622 403, PUDUKKOTTAI, TAMILNADU

Phone: 04333 - 247218, 247603

GRIEVANCES REDRESSAL COMMITTEE MEETING MINUTES



GANESAR COLLEGE OF ARTS AND SCIENCE

(Accredited with 'B' grade by NAAC)

MELAISIVAPURI - 622 403, PUDUKKOTTAI, TAMILNADU

Phone: 04333 - 247218, 247603

CIRCULAR

The Students Grievances Redressal Committee meeting will be held on 10th Jan 2019 at 2.00 PM in the Principal room to discuss various issues pertaining to student grievances. The agenda for the meeting is as follows:

Agenda for the Meeting:

1. Student grievances for extension of payment of fees.
2. Any other points for discussion.

S.V. Sornam
PRINCIPAL

PRINCIPAL

Ganesar College of Arts & Science

MELAISIVAPURI - 622 403

To:

All the members of the Student Grievances Redressal Committee.

Members of the Student Grievances Redressal Committee.

S. No	Name & Designation	Committee Members
1	Dr.SV.Sornam	Chairman
2	Dr.C. Kurinji	Co-ordinator
3	Dr.S.Brindha	Member
4	Mr.K.Anand	Member
5	Dr.A.Ramu	Member



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Phone: 04333 - 247218, 247603

The Students Grievances Redressal Committee

Minutes of Meeting

Venue: Principal room

Date: 10.01.2019

Time: 2.00 PM

MEMBERS PRESENT:

S. No	Name & Designation	Committee Members	Signature
1	Dr.SV.Sornam	Chairman	
2	Dr.C. Kurinji	Co-ordinator	
3	Dr.S.Brindha	Member	
4	Mr.K.Anand	Member	
5	Dr.A.Ramu	Member	

Agenda:

1. Student grievances for extension of payment of fees.
2. Any other points for discussion.

Agenda - 1

Student grievances for extension of payment of fees:

Grievance Co-ordinator informed that there are many requests from the students to extend the date for payment of fees. Committee was of the opinion that the issue is a perennial problem and every year students request for extension. However committee decided to give extension only to needy students and the committee authorized Office Head to address the problems.

Agenda - 2

Any other points for discussion with the permission of chairman. There were no other points for discussion. Meeting concluded with Vote of thanks

Chairman
PRINCIPAL

Co-ordinator



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MELAISIVAPURI - 622 403, PUDUKKOTTAI, TAMILNADU

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CIRCULAR

The Students Grievances Redressal Committee meeting will be held on 20th Jan 2020 at 3.00 PM in the Principal room to discuss various issues pertaining to student grievances. The agenda for the meeting is as follows:

Agenda for the Meeting:

1. Assistance to students to apply for various scholarships.
2. Any other points for discussion.

SV. Sornam
PRINCIPAL

PRINCIPAL
Ganesar College of Arts & Science
MELAISIVAPURI - 622 403

To:

All the members of the Student Grievances Redressal Committee.

Members of the Student Grievances Redressal Committee.

S. No	Name & Designation	Committee Members
1	Dr.SV.Sornam	Chairman
2	Dr.C. Kurinji	Co-ordinator
3	Dr.S.Brindha	Member
4	Mr.K.Anand	Member
5	Dr.A.Ramu	Member



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Phone: 04333 - 247218, 247603

The Students Grievances Redressed Committee

Minutes of Meeting

Venue: Principal room

Date: 20.01.2020

Time: 3.00 PM

MEMBERS PRESENT:

S. No	Name & Designation	Committee Members	Signature
1	Dr.SV.Sornam	Chairman	
2	Dr.C. Kurinji	Co-ordinator	
3	Dr.S.Brindha	Member	
4	Mr.K.Anand	Member	
5	Dr.A.Ramu	Member	

Agenda:

1. Assistance to students to apply for various scholarships.
2. Any other points for discussion.

Agenda - 1

Assistance to students to apply for various scholarships:

Grievance Co-ordinator informed that there were many requests from the students who are applying for scholarships to assist them in applying the scholarships. The committee has taken the following steps.

- ❖ All the circulars and notifications released by the respective scholarship issuing departments were displayed on the notice board and also uploaded in the website.
- ❖ Two staff members are exclusively assigned to help the students.

Agenda - 2

Any other points for discussion with the permission of chairman. There were no other points for discussion. Meeting concluded with Vote of thanks.

Chairman

Co-ordinator



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CIRCULAR

The Students Grievances Redressal Committee meeting will be held on 8th Jan 2021 at 2.00 PM through google platform to discuss various issues pertaining to student grievances. The agenda for the meeting is as follows:

Agenda for the Meeting:

1. Student grievances on payment of fees within the specified time.
2. Discussion on grievances received from individual students.
3. Any other points for discussion.


PRINCIPAL
Ganesar College of Arts & Science
MELAISIVAPURI - 622 403

To:

All the members of the Student Grievances Redressal Committee.

Members of the Student Grievances Redressal Committee.

S. No	Name & Designation	Committee Members
1	Dr.M.Selvaraju	Chairman
2	Dr.C. Kurinji	Co-ordinator
3	Dr.S.Brindha	Member
4	Mr.K.Anand	Member
5	Dr.A.Ramu	Member



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Phone: 04333 - 247218, 247603

The Students Grievances Redressed Committee Minutes of Meeting

Venue: online Meeting

Date: 08.01.2021

Time: 2.00 PM

MEMBERS PRESENT:

S. No	Name & Designation	Committee Members	Signature
1	Dr.M.Selvaraju	Chairman	
2	Dr.C. Kurinji	Co-ordinator	
3	Dr.S.Brindha	Member	
4	Mr.K.Anand	Member	
5	Dr.A.Ramu	Member	

Agenda:

1. Student grievances on payment of fees within the specified time.
2. Discussion on grievances received from individual students.
3. Any other points for discussion.

Agenda - 1

Student grievances on payment of fees within the specified time:

Grievance Co-ordinator informed that there are many requests from the students to extend the date for payment of fees due to COVID Situation. Committee has discussed the same in depth and come to the conclusion to give extension to all the students with some condition.

Agenda - 2

Discussion on grievances received from individual students:

Committee after discussion and deliberations it was decided that individual grievances received from the students has to be referred to the concerned department to take appropriate action through GOOGLE PLATFORM. The action taken to be informed to the committee.

Agenda - 3

Any other points for discussion with the permission of chairman. There were no other points for discussion. Meeting concluded with Vote of thanks.

Chairman
PRINCIPAL

Co-ordinator



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CIRCULAR

The Students Grievances Redressal Committee meeting will be held on 9th Feb 2022 at 2.00 PM in the Principal room to discuss various issues pertaining to student grievances. The agenda for the meeting is as follows:

Agenda for the Meeting:

1. Student grievances on provision of amenities within the college campus.
2. Student grievances on payment of fees.
3. Any other points for discussion.

PRINCIPAL

Ganesar College of Arts & Science
MELAISIVAPURI - 622 403

To:

All the members of the Student Grievances Redressal Committee.

Members of the Student Grievances Redressal Committee.

S. No	Name & Designation	Committee Members
1	Dr.M.Selvaraju	Chairman
2	Dr.C. Kurinji	Co-ordinator
3	Dr.S.Brindha	Member
4	Mr.K.Anand	Member
5	Dr.A.Ramu	Member



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Phone: 04333 - 247218, 247603

The Students Grievances Redressal Committee Minutes of Meeting

Venue: Principal room
Time: 2.00 PM

Date: 09.02.2022

MEMBERS PRESENT:

S. No	Name & Designation	Committee Members	Signature
1	Dr.M.Selvaraju	Chairman	
2	Dr.C. Kurinji	Co-ordinator	
3	Dr.S.Brindha	Member	
4	Mr.K.Anand	Member	
5	Dr.A.Ramu	Member	

Agenda:

1. Student grievances on provision of amenities within the college campus.
2. Student grievances on payment fees.
3. Any other points for discussion.

Agenda - 1

Student grievances on provision of amenities within the college campus:

Grievance Co-ordinator has briefed that all the amenities are being provided to the students within the college campus as committed and as such there are no grievances from the students for not providing amenities. All the members have agreed for the same.

Agenda - 2

Student grievances on payment fees:

Grievance Co-ordinator informed that, students have requested to extend the last date of payment fees. The matter was discussed in detail. However it was decided to give some extension to students who really have genuine problems. Only accounts chief is authorized to take decision on such cases.

Agenda - 3

Any other points for discussion with the permission of chairman. There were no other points for discussion. Meeting concluded with Vote of thanks.

Chairman

Co-ordinator



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CIRCULAR

The Students Grievances Redressal Committee meeting will be held on 18th Jan 2023 at 2.00 PM in the Principal room to discuss various issues pertaining to student grievances. The agenda for the meeting is as follows:

Agenda for the Meeting:

1. Increase in Bandwidth facility.
2. Discussion on individual grievances received from students.
3. Any other points for discussion with the permission of Chairman.

PRINCIPAL
PRINCIPAL

Ganesar College of Arts & Science

MELAISIVAPURI - 622 403

To:

All the members of the Student Grievances Redressal Committee.

Members of the Student Grievances Redressal Committee.

S. No	Name & Designation	Committee Members
1	Dr.M.Selvaraju	Chairman
2	Dr.C. Kurinji	Co-ordinator
3	Dr.S.Brindha	Member
4	Mr.K.Anand	Member
5	Dr.A.Ramu	Member



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Phone: 04333 - 247218, 247603

The Students Grievances Redressal Committee

Minutes of Meeting

Venue: Principal room
Time: 2.00 PM

Date: 18.01.2023

MEMBERS PRESENT:

S. No	Name & Designation	Committee Members	Signature
1	Dr.M.Selvaraju	Chairman	
2	Dr.C. Kurinji	Co-ordinator	
3	Dr.S.Brindha	Member	
4	Mr.K.Anand	Member	
5	Dr.A.Ramu	Member	

Agenda:

1. Increase in Bandwidth facility.
2. Discussion on individual grievances received from students.
3. Any other points for discussion with the permission of Chairman.

Agenda - 1

Increase in Bandwidth facility:

The committee has decided to recommend to upgrade up to 100mbps to the existing speed.

Agenda - 2

Discussion on individual grievances received from students:

Committee after discussion and deliberations it was decided that individual grievances received from the students have to be referred to the concerned department to take appropriate action. The action taken to be informed to the committee.

Agenda - 3

Any other points for discussion with the permission of chairman. There were no other points for discussion. Meeting concluded with Vote of thanks.

Chairman

PRINCIPAL

Ganesar College of Arts & Science
MELAISIVAPURI - 622 403

Co-ordinator



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ANTI-SEXUAL HARASSMENT CELL MEETING MINUTES



GANESAR COLLEGE OF ARTS AND SCIENCE

(Accredited with 'B' grade by NAAC)

MELAISIVAPURI - 622 403, PUDUKKOTTAI, TAMILNADU

Phone: 04333 - 247218, 247603

Report on the Anti-Sexual Harassment Cell Meeting

Date: 09.09.2022

Venue: Sanmarga Sabai

Attendees: Dr. PR. Alagammai, Dr. M. Subarna, student representatives from each department, girl students, and lady faculty members.

Introduction

In 09.09.2022, the Anti-Sexual Harassment Cell of [College/University Name] held a crucial meeting to introduce new strategies for combating sexual harassment on and off campus. During this meeting, Dr. PR. Alagammai officially handed over the responsibilities of the Coordinator to Dr. M. Subarna. This transition marked a new chapter in the cell's ongoing efforts to ensure a safe and supportive environment for all students.

Meeting Highlights

Coordinator Handover

Dr. PR. Alagammai began the meeting by formally transferring the role of Coordinator to Dr. M. Subarna. Dr. Alagammai expressed confidence in Dr. Subarna's ability to lead the cell and continue its mission to address and prevent sexual harassment. The attendees welcomed Dr. Subarna with applause and expressed their support for her new role.

Introduction of Student Representatives

A key initiative discussed during the meeting was the selection of student representatives from each department. These representatives are tasked with serving as points of contact for their peers to report any incidents of harassment or discomfort they may face, both on campus and during their commutes.

Role of Department Representatives: Each department will have one representative who will be responsible for:

- ❖ Listening to and documenting complaints or concerns from students.
- ❖ Providing support and guidance to those who come forward.

- ❖ Liaising with the Anti-Sexual Harassment Cell to ensure that appropriate actions are taken.
- ❖ Bus Representatives: Recognizing that harassment can also occur during commutes, the cell decided to place two student representatives on each regular private and government bus that students use. These bus representatives will:
 - ❖ Monitor the bus environment to identify any incidents of harassment.
 - ❖ Serve as immediate points of contact for students facing issues during their travel.
 - ❖ Report any incidents to the cell for further action.

Planning and Implementation

Dr. M. Subarna outlined the plan for implementing this new initiative. The steps include:

Selection Process: Representatives will be selected based on their willingness to help and their ability to handle sensitive situations with discretion and empathy.

Training: All selected representatives will undergo training sessions to equip them with the necessary skills and knowledge to handle complaints effectively.

Awareness Campaign: An awareness campaign will be launched to inform students about the new initiative and encourage them to approach their department or bus representatives without hesitation.

Discussion and Feedback

The meeting included an open discussion where students and faculty members shared their views on the new initiatives. The feedback was overwhelmingly positive, with many appreciating the proactive approach and the additional support system being put in place.

Conclusion

The 09.09.2022 meeting of the Anti-Sexual Harassment Cell was marked by the transition of the Coordinator role to Dr. M. Subarna and the introduction of new measures to enhance student safety. The selection of department and bus representatives represents a significant step towards ensuring a safer environment for all students, both on and off campus. The cell remains committed to its mission and looks forward to the successful implementation of these initiatives.

M. Subarna
Coord. Jeyarone
 Coordinator

GANESAR COLLEGE OF ARTS & SCIENCE
 MELASIVAPURI - 622403
 PUDUKKOTTAI DIST.

[Signature]
 22/05/24
 Principal
 PRINCIPAL

Ganesar College Of Arts & Science
 MELASIVAPURI - 622 403



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Phone: 04333 - 247218, 247603

Report on the Anti-Sexual Harassment Cell Meeting

Date: 08.02.2022

Venue: Sanmarga Sabai

Attendees:

Dr. M. Selvaraju (Principal, Ganesar College of Arts and Science), Dr. PR. Alagammai (Coordinator), Ms. G. Ranjani (Student Representative, Department of Tamil), girl students, and all lady faculty members.

Introduction

In 08.02.2022, the Anti-Sexual Harassment Cell of [College/University Name] organized a special meeting and a series of competitions aimed at raising awareness about sexual harassment among students. The event featured welcoming remarks by Ms. G. Ranjani, a student representative from the Department of Tamil, and was highlighted by speech and drawing competitions. Dr. PR. Alagammai, the Coordinator of the cell, announced the prize winners, and the awards were distributed by Dr. M. Selvaraju, the Principal of Ganesar College of Arts and Science.

Event Highlights

Welcoming Remarks by Ms. G. Ranjani

The event commenced with a warm welcome from Ms. G. Ranjani, the student representative from the Department of Tamil. Ms. G. Ranjani emphasized the importance of awareness and proactive measures in combating sexual harassment. Her speech set a positive and engaging tone for the day's activities, encouraging students to participate actively in the competitions and discussions.

Competitions to Raise Awareness

To foster a deeper understanding of the issues surrounding sexual harassment, the Anti-Sexual Harassment Cell organized two key competitions:

Speech Competition:

Students were invited to deliver speeches on various aspects of sexual harassment, including its impact, prevention strategies, and the importance of creating a safe environment. The competition provided a platform for students to express their views, share personal experiences, and propose solutions to combat sexual harassment.

Drawing Competition:

The drawing competition encouraged students to visually represent their thoughts and ideas about sexual harassment. This creative approach allowed participants to convey powerful messages and raise awareness through art. The drawings depicted themes of empowerment, safety, and solidarity against harassment.

Announcement of Prize Winners

Following the competitions, Dr. PR. Alagammai, the Coordinator of the Anti-Sexual Harassment Cell, took the stage to announce the prize winners. The winners were selected based on their creativity, originality, and the effectiveness of their message.

Prize Distribution by Dr. M. Selvaraju

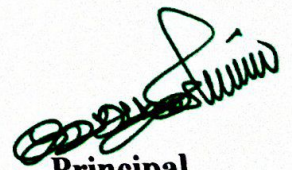
Dr. M. Selvaraju, the Principal of Ganesar College of Arts and Science, honored the prize winners by distributing the awards. In his address, Dr. Selvaraju commended the efforts of the Anti-Sexual Harassment Cell and the participants for their dedication to raising awareness. He stressed the importance of such initiatives in creating a safe and supportive campus environment.

Conclusion

The 08.02.2022 meeting and competitions organized by the Anti-Sexual Harassment Cell were a resounding success. The event not only provided a platform for students to express their views and creativity but also reinforced the college's commitment to combating sexual harassment. The active participation and enthusiastic response from the students highlighted the collective effort needed to address and prevent sexual harassment.


Coordinator

GANESAR COLLEGE OF ARTS & SCIENCE
MELASIVAPURI - 622403
PUDUKKOTTAI DIST.


Principal

PRINCIPAL
Ganesar College Of Arts & Science
MELASIVAPURI - 622 403



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MELAISIVAPURI - 622 403, PUDUKKOTTAI, TAMILNADU

Phone: 04333 - 247218, 247603

Report on the Anti-Sexual Harassment Cell Meeting

Date: 09.03.2020

Venue: Sanmarga Sabai

Attendees: Dr. SV. Sornam (Principal and Chairperson), Dr. PR. Alagammai (Coordinator), girl students, and all lady faculty members

Introduction

On 09.03.2020, a significant meeting was convened by the Anti-Sexual Harassment Cell of Ganesar College of Arts and Science. The session was led by Dr. SV. Sornam, the Principal and Chairperson of the cell, and coordinated by Dr. PR. Alagammai. The meeting was well-attended by girl students and all lady faculty members, underscoring the institution's commitment to providing a safe and supportive environment for female students and staff.

Meeting Agenda and Discussions

Dr. SV. Sornam's Address

Dr. SV. Sornam commenced the meeting with a comprehensive explanation of the agenda of the Anti-Sexual Harassment Cell. She highlighted the cell's objectives, which include:

- ◆ Providing a safe and secure environment for all female students and staff.
- ◆ Ensuring strict enforcement of policies against sexual harassment.
- ◆ Offering support and guidance to victims of sexual harassment.
- ◆ Promoting awareness and education about the importance of maintaining a respectful and dignified environment on campus.

Importance of the Cell by Dr. PR. Alagammai

Following Dr. Sornam's address, Dr. PR. Alagammai elaborated on the significance of the Anti-Sexual Harassment Cell. She emphasized that the cell serves as a crucial resource for addressing and resolving issues related to sexual harassment. Dr. Alagammai encouraged the students to:

Be vigilant and proactive in recognizing and reporting any instances of harassment.

Feel confident and supported in approaching the cell or any lady faculty member with their concerns.

Participate in awareness programs and workshops conducted by the cell to foster a safer campus environment.

Dr. Alagammai reiterated the cell's open-door policy, ensuring that students' complaints and concerns would be handled with utmost confidentiality and seriousness. She stressed that the cell is dedicated to ensuring that every individual on campus feels safe, respected, and heard.

Student and Faculty Engagement

The meeting saw active participation from both students and faculty members. Several students expressed their concerns and shared their experiences, which were addressed with empathy and seriousness by the cell members. Faculty members also shared insights and strategies for preventing harassment and supporting victims.

Conclusion

The meeting concluded with a reaffirmation of the institution's commitment to combating sexual harassment and fostering a safe academic environment. Dr. SV. Sornam and Dr. PR. Alagammai thanked all attendees for their participation and urged them to remain vigilant and supportive of each other.

This meeting marked a significant step towards ensuring a harassment-free environment, empowering female students and staff to voice their concerns and seek help without fear or hesitation.

anti. Jephione
Coordinator

GANESAR COLLEGE OF ARTS & SCIENCE
MELASIVAPURI - 622403
PUDUKKOTTAI DIST.

SV. Sornam

Principal
PRINCIPAL

Ganesar College Of Arts & Science
MELASIVAPURI - 622 403



GANESAR COLLEGE OF ARTS AND SCIENCE

MELAISIVAPURI - 622 403, PUDUKKOTTAI, TAMILNADU
Phone: 04333 - 247218, 247603

Report on the Anti-Sexual Harassment Cell Meeting

Date: 08.03.2019

Venue: Sanmarga Sabai

Attendees: Dr. SV. Sornam (Principal and Chairperson), Dr. PR. Alagammai (Coordinator),
Dr. M. Tamilselvi, girl students, and all lady faculty members

Introduction

In 08.03.2019, the Anti-Sexual Harassment Cell of Ganesar College of Arts and Science, convened another significant meeting aimed at enhancing the awareness and self-defense capabilities of female students and staff. The session was presided over by the Principal and Chairperson, Dr. SV. Sornam, and coordinated by Dr. PR. Alagammai. Dr. M. Tamilselvi was also a key participant, delivering the vote of thanks at the conclusion of the program.

Meeting Agenda and Discussions

Welcoming Remarks by Dr. PR. Alagammai

Dr. PR. Alagammai opened the meeting with a warm welcome to all attendees. She reiterated the commitment of the Anti-Sexual Harassment Cell to creating a safe and supportive environment for all female members of the institution.

Presentation on Legal Provisions

During the meeting, the attendees were provided with detailed information on the various legal provisions and criminal sections in the nation that address sexual harassment. The session aimed to educate students and staff about their rights and the legal recourse available to them in cases of harassment. This informative segment was crucial in empowering attendees with knowledge about the laws designed to protect them.

Self-Defense Training Initiative

One of the key highlights of the meeting was the emphasis on self-defense training. The cell introduced various self-defense techniques such as Karate, Kung Fu, and Silambam, encouraging students to learn these skills as a precautionary measure to protect themselves. The initiative was designed not only to provide physical training but also to build confidence and resilience among female students.

Encouragement to Spread Awareness

The cell also urged students to share the knowledge and skills they acquired with their school-going sisters and friends. The idea was to extend the safety net beyond the campus and help young girls in their communities to become more aware and prepared to handle potential threats. This outreach effort aimed to create a ripple effect, fostering a culture of awareness and boldness among young girls.

Closing Remarks by Dr. SV. Sornam

Dr. SV. Sornam, the Principal and Chairperson of the cell, reiterated the institution's dedication to fighting sexual harassment and ensuring the safety of its students and staff. She encouraged everyone to stay informed, vigilant, and proactive in maintaining a safe environment.

Vote of Thanks by Dr. M. Tamilselvi

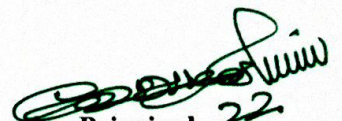
Dr. M. Tamilselvi concluded the meeting with a heartfelt vote of thanks. She expressed gratitude to the Principal, Dr. SV. Sornam, and Dr. PR. Alagammai for their leadership and to all attendees for their active participation. She highlighted the importance of continued efforts and cooperation in the fight against sexual harassment.

Conclusion

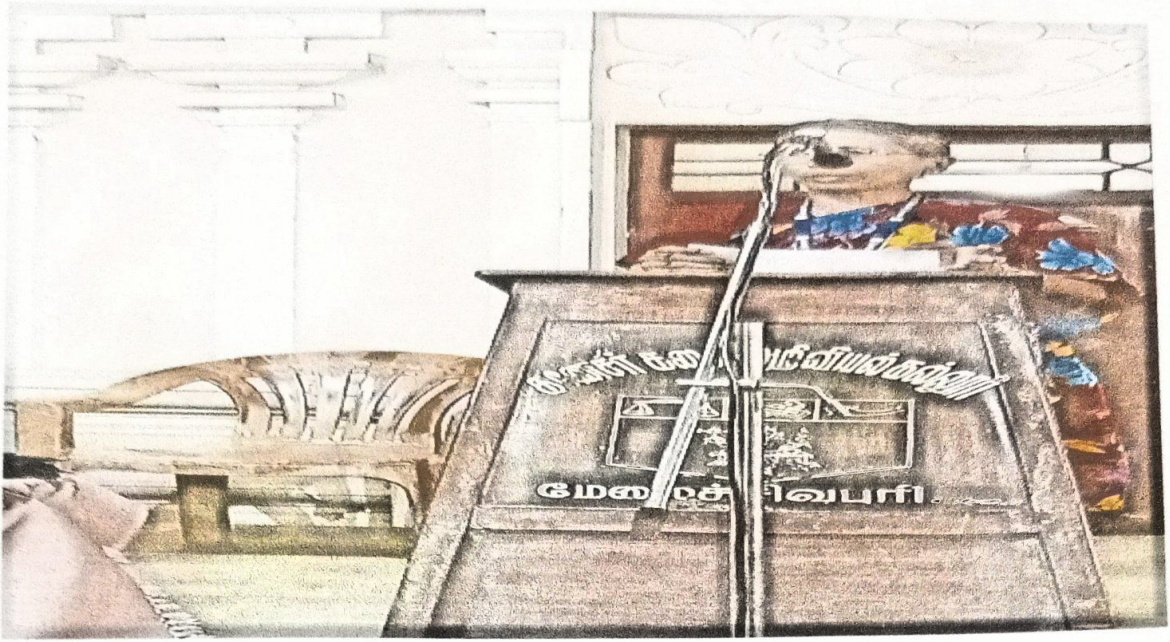
The 08.03.2019 meeting of the Anti-Sexual Harassment Cell was a resounding success, reinforcing the institution's commitment to providing a safe and empowering environment for its female members. The dissemination of legal knowledge and self-defense training marked significant steps toward equipping students with the tools they need to protect themselves and others.


Coordinator

GANESAR COLLEGE OF ARTS & SCIENCE
MELASIVAPURI - 622403
PUDUKKOTTAI DIST.


Principal 22

PRINCIPAL
Ganesar College Of Arts & Science
MELASIVAPURI - 622 403




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